Southeastern Louisiana University Biannual Report on the Expenditure of Student Technology Fees

July 1, 2024-December 31, 2024

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Southeastern's Student Technology Fee Committee

Southeastern's Student Technology Fee Committee was established in early 1999. The committee is currently comprised of the Student Government Association President and four members of SGA appointed by the SGA President and the following University administration representatives: Chief Information Officer, Vice President for Student Affairs, Assistant Vice President for Academic Programs, and the Director for IT Solutions. Meetings are held three times during the Fall and Spring Semesters and one time during the summer. The mission statement of the Student Technology Fee Committee is as follows:

The mission of the Student Technology Fee Committee is to facilitate communication and provide for periodic input and analysis of utilization of technology fee proceeds detailed in the Technology Fee Use Agreement. The committee provides a mechanism for consistent dialogue between members of the university administration and the Student Government Association regarding the effectiveness of the fee, feedback from users, and discussions about possible revisions in the use of technology fee proceeds.

The web site for the Student Technology Fee Committee continues to provide information about the fee to Southeastern students and other interested individuals. The address is: http://www.selu.edu/admin/stf/index.html.

Dr. William Wainwright, Southeastern President, and Ms. Lacey Johnson, Southeastern SGA President signed the 2023-2025 Student Technology Fee Usage Agreement.

Progress made during July 1, 2024 to December 31, 2024

A balance of $2,318,123 was carried over from the 2023-2024 fiscal year. Collections for July 1, 2024 to December 31, 2024 were $850,302. The amount available for the 2024-2025 fiscal year was $3,168,425.

Expenditures for July 1, 2024 to December 31, 2024 were $712,694. A balance of $2,455,731 was carried over to the spring semester of the 2024-2025 fiscal year.

The following is a summary of major projects and expenditures for this reporting period:

Student Technology Assistants (STA)/Graduate Technology Assistants (GTA), Student Technology Supervisor, Liaisons and Interns - $100,999

Computer Labs, Data Lines and Equipment (software and supplies included) - $433,059

Other Diversified Technology Projects - $178,636 for Large, Matching, and Small Project Proposals and Other approved projects and expenditures

Student Technology Center

The Student Technology Center Supervisor, Ms. Clarissa Sampey, continued in the position. Her staff of Student Technology Assistants and Graduate Technology Assistants were utilized in a multitude of capacities through this past year, some of which included:

Staffed, scheduled and trained attendants in the open and restricted computer labs.

Advertised job openings online and managed applicants.

Completed hiring forms for STF student staff.

Managed the Student Technology Center.

Managed Student Help Desk.

Provided Tier 1 support for system transitions such as Canvas and Workday.

Began Tier 1 support for Dual Enrollment students

Timekeeping responsibilities for Student Technology Assistants and Graduate Technology Assistants.

Maintained Student Technology Center web pages.

Updated relevant departmental web pages for Gmail, Canvas and Papercut.

Worked with a web developer to continue to tweak the redesign and functionality of the Mane Media Checkout Equipment System (WeQuip 3.0).

Managed system permissions and user accounts for WeQuip 3.0.

Provided phone, chat and email support to students and alumni with technology questions on account information, Moodle, Canvas, Leonet, Workday and Gmail systems.

Managed users and system permissions for LiveChat.

Managed the use and maintenance of various types of equipment and SPS Equipment Checkout Service (Mane Media).

Provided training for students in Gmail, Canvas, and Workday.

Monitored and communicated STF student labor spending and completed reports.

Assisted with scheduling events in restricted labs and technology classrooms.

Managed printer supply storeroom, orders, inventory and distribution.

Assisted with STF Property Control Inventory.

Scheduled and managed campus outreach events for OT/STF.

Reporting and record keeping, directly by using Issuetrack, and indirectly in HelpSpot.

Diversified Technology Projects:

The Committee approved funding for diversified technology projects including:

Large Funds Proposals

Department or College	Description	Amount Funded
Tinsley Learning Center in College of Honors & Excellence	Reboot the TLC	$10,884.41
Chemistry & Physics	Physics Labs in Pursley Hall: That is SO last century!	$26,127.73
IET	Establish an artificial intelligence (AI) enabled design, simulation, digital-twin ready computing lab	$35,338.00
Biological Sciences	Scantron Solutions for Testing	$7,125.00
Health & Human Science	Tevera Software for the Graduate Counseling Simulation Clinic	$23,125.00
	TOTAL	$102,600.14

Table 1: Large Project Awards

Matching Funds Proposals

Department or College	Description	Amount Funded
Computer Science	Advancing Technology in Computer Education	$20,000.00
Math	Thin Clients for the Math Lab	$77,454.00
	TOTAL	$97,454.00

Table 2: Matching Project Awards

Other Projects:

Provided support for the installation of technology in the renovation of DVickers to establish the Robin Roberts Broadcast Media Center.

Continue to support emergency operations with the on-going project to install dedicated generators, thus enabling the Pennington Recreation Center to serve as emergency student housing during severe weather events.

Supported the Content Management System.

Supported technology classrooms through replacing/repairing aging equipment.

Supported virtualization capability.

Supported campus-wide software systems.

Provided support for the network infrastructure.

Supported the Learning Management System.

Provided funding for document imaging.

Supported the student check out equipment program.

Provided support to maintain blue phones.

Provided support for camera software for University Police.

Provided support for the emergency notification system.
Support sustainability through maintaining supplies needed for the refillable water station

Support the colleges and departments with funding for technology through special projects submitted by the university president or vice-presidents.

Planned Projects for January 1, 2025 to June 30, 2025:

Projects planned for the Spring 2025 semester include:

Provide support for the installation of technology in the renovation of DVickers to establish the Robin Roberts Broadcast Media Center.

Support technology classrooms through maintaining/repairing aging equipment.

Support disaster recovery for our data/ERP system/network.

Continue to support sustainability through maintaining supplies needed for the refillable water station.

Continue to support our cloud-based content management system.

Continue to supported technology classrooms through replacing/repairing aging equipment.

Continue to expand and support wireless on campus.

Continue to provide support for the emergency notification system.

Continue to support virtualization capability.

Continue to support campus-wide software systems.

Continue to support network infrastructure.

Continue to support the student check out equipment.

Continue to provide financial support for the maintenance of blue phones.

Continue to support technology purchases related to emergent needs.

Continue to support the colleges and departments with funding for technology through special projects submitted by the university president or vice-presidents.

Request and review small, large, and matching project proposals for possible funding to further diversify the use of technology on our campus.

Conclusion

Southeastern's Student Technology Fee continues to be the leader in efforts to improve the technology available to students. We are proud to submit this bi-annual report which reflects a continuation of the progressive spirit and cooperative nature with which all aspects of the committee's charges have been handled.