

College of Education
CURRICULUM COMMITTEE MINUTES

September 9, 2013

2:00 p.m.

APPROVED

The College of Education Curriculum Committee met on Monday, September 9, 2013 in Room 1020 of the Cate Teacher Education Center. The following members were present:

Dr. Deborah McCarthy, Chair	Dr. Shari Hoffman
Dr. Shirley Jacob, Int. Dean	Dr. Cynthia Elliott
Dr. Thomas DeVaney, Int. Asst. Dean	Dr. John Trowbridge
Dr. Gail McMillon	Dr. Nan Adams (EDL guest)
Dr. Jeffrey Oescher	Dr. Jennifer Sughrue (EDL guest)

Absent: Dr. Kathy Campbell

I. Call To Order

Dr. McCarthy called the meeting to order at 2:00 p.m.

The minutes of the May 6, 2013 meeting were approved by all members present.

II. Department of Educational Leadership and Technology

Ed.D Program – Doctor of Education Program

- a. Request for Change - **EDF 900 (Doctoral Dissertation Seminar I)**
Change in course name and the ability to repeat the dissertation proposal seminar until course requirements are satisfied. Provides flexibility to enroll in 3, 6, or 9 credit hours, as needed.
- b. Request for Change - **EDF 995 (Defense and Completion of Dissertation)**
Change in course description and variance in time a student takes to complete and defend the final dissertation.

Approved by all members present.

- c. Request for New Course – **EDL 824 (Legal Issues in Special Education)**
Adoption of new course will provide an in-depth study of the historical and legal foundations of disability law, and it's functionally within the public schools.

Approved by all members present.

- d. Request for Change - **Change in Doctoral Program Curriculum**
These changes will correct errors in minimum requirements and reflect recent changes in course descriptions.

Approved by all members present.

- e. **Request for Change – Program Elements for Ed.D program.**
Revision of language needed to clarify the order of the steps taken in the Doctoral program including the preparation and defense of the dissertation.

Approved by all members present.

- f. **Request for Change – Admission Elements for Ed.D program.**
Revision of documentation needed from applicants and to modify the application process.

Approved by all members present.

- g. **Request to Change – Add “Doctoral Student Academic Probation and Dismissal Policy.”** Policy and procedures are needed to provide notice to students who are in danger of academic probation or dismissal. This policy provides a description of the due process student will be afforded in such circumstances.

Approved by all members present.

III. Other

- a. **Nominations for undergraduate and graduate student representatives.**
Dr. Jeffrey Oescher nominated Suzanne Harris for graduate student representative. Ms. Harris met with Dr. McCarthy and accepted the nomination.

Nomination of Ms. Harris was approved by all members.

Nominations for undergraduate student representative will be reviewed at the October meeting.

- b. **Revision of the College of Education Curriculum Committee By Laws.**
A committee will review the By Laws and present their recommendations to the curriculum committee members at the October meeting. Discussion regarding revisions included the number of members to constitute a quorum since our College no longer includes the Department of Counseling and Human Development. Dr. Nan Adams also questioned how the committee members are selected to serve from each department. The “Revision” committee will review all sections of the By Laws, not only the areas discussed in the meeting.

Adjourned @ 2:40 p.m.
Dr. Deborah McCarthy, Chair